

**Lower Level Renovation Joint Fundraising Meeting
Library Trustees, Lower Level Renovation Committee, and Friends of the BFL
In the Welch Meeting Room, the Baker Free Library
February 10th, 2016
APPROVED**

Present: Christine Carey (Trustee, LLRC), Lori Fisher (Library Director), Mark Leven (Foundation, LLRC), Rita Morrison (Friends, LLRC), Jeff Kipperman (Foundation), Gary Nylen (Heritage Commission, LLRC), Nora Tellifson (LLRC), Ann Hoey (Trustee, LLRC), David Withers (Trustee, LLRC), Susan Hatem (Foundation), Eric Anderson (Foundation, LLRC), Paul Rizzi (Foundation, LLRC)

Meeting called to order: 7:05 pm by Mark Leven.

Review of Minutes: The minutes from the January 13th, 2016 LLRJF meeting were reviewed, Jeff Kipperman moved to accept them, Rita Morrison seconded, and the minutes were approved.

Foundation Board Report: Mark Leven reported that the Foundation met just before the Lower Level meeting. During that meeting Mike Griffin, president of the Bow Rotary, volunteered to fill the Foundation's position of treasurer, recently vacated by Bill Cohen. He will be signatory on the bank account, and will help with a form overdue to be filed with the state for the Foundation's non-profit status.

Foundation financial report - Lori Fisher, who was temporary Foundation treasurer, distributed the Foundation's financial report, including the latest receipts and disbursements which reconcile (see attached). We have \$192,344.84 in the bank, we have raised \$236,893.80, we have collected \$206,168.80, we have \$30,725.00 in outstanding pledges. To reach our goal we need \$64,000. The end is in sight - we are 85% there.

PR Sub-committee Report: Eric Anderson reported that the main PR activity was at the polls yesterday where we had a table. Gary Nylen and Sue Hatem noted that set up of the tables did not work well in terms of people coming by. Sue discussed it with Peter Imse who is open to suggestions to improve traffic. Eric noted also that the picture of the Bow Rotary check was in the Bow Times paper.

Events Sub-committee Report: Ann reported that we do not have a spring event scheduled, and that there is a lot of conflicting fundraisers from other groups in the spring. Paul Rizzi suggested we restart our public campaign, and there is a discussion about possible ideas, including a large item raffle and reaching other media outlets, as well as having a presence at various town/sporting events. The Events committee will meet to try and make some plans.

Fundraising Discussion: Mark and Lori met with Xcel management, who may donate, and Lori and Nora met with Lincoln Financial, who can't donate but who suggested we

pursue TD North and Franklin Financial. Jeff suggested talking to previous donors to get suggestions of other possible donors and Eric noted there are more businesses to solicit. The Fundraising Committee will meet shortly to further discuss more fundraising ideas.

New Business: There is no new business. There is a reminder to go to town meeting.

Public Comment: There was no public comment.

Meeting adjourned: at 7:45 pm.

The next meeting will be held **3/2/16 at 7pm** in the Welch Meeting Room of the library.

Respectfully submitted,
Christine Carey