

BOW BAKER FREE LIBRARY
BOARD OF TRUSTEES MEETING

September 21, 2011

Minutes

- Call to Order. The meeting was called to order at 7:00 p.m. The trustees met in the library basement. Present were Colleen Haggerty, Tom Ives, Lisa Richards, Ingrid White, and Library Director Lori Fisher. Ann Hoey was absent.
- The trustees discussed plans and ideas for the proposed renovations in the basement. The trustees reviewed data collected from town surveys, staff surveys, and focus groups. The trustees developed a list of all the items / functions they would like to see incorporated in the basement renovation.
- The trustees reviewed letters of interest received from several local architects. It was decided that Colleen Haggerty would contact four of the architects and ask them if they would be interested in preparing a preliminary design concept for the basement, along with a fee estimate for full architectural design drawings. The fee estimates will be included in the Town budget process. The architects will be told of the short time frame to complete a preliminary design and fee estimate. Money to pay for this will come from the Friends donation.
- The meeting adjourned at 8 p.m. The next meeting date is set for October 12, 2011 at 5 p.m.

Respectfully submitted,

Ingrid White

Secretary pro tem