

Library Trustee Special Meeting  
June 01, 2015  
FINAL

1. Call to Order: Ann Hoey called the meeting to order at 5:01 pm. Also present were David Withers, Tom Ives, Chris Carey and Paris Awalt.

The purpose of the meeting is twofold: to discuss the proposals received from two land surveyors and also the service engagement proposal from attorney Uchida to authorize his help in securing the parking variances necessary to move forward with phase two of the lower level renovation. The land survey is necessary to move forward with the proposed south street egress, as well as the proposed future landscaped area outside of the lower level café (to be completed during phase two of the lower level renovation.)

2. Land Survey Proposals: Board discussion of the advantages and disadvantages of the two survey proposals. Decision to go with the lower cost proposal. Chris made the motion to accept the cost efficient J.E Belanger proposal, Tom seconded, all Trustees are in favor, and the motion passed. Ann signed contract and Tom will mail it.

Discussion of requesting the cost of the survey from the library special expenditures account  
Ann moved that we pay for the cost of the land survey from the library special expenditures account, once the invoice is received. Paris seconded, all trustees were in favor and the motion passed. Tom will follow up and call JE Belanger to begin the project

3. Securement of Parking Variances: Discussion of hiring attorney Uchida to help navigate the required town regulations for the additional parking required for phase two of the lower level renovation. Chris moved to engage attorney Uchida, Dave seconded, all trustees were in favor and the motion passed. Dave motioned to explore how to minimize the cost of legal engagement, Ann seconded, all Trustees were in favor, the motion carried.
4. Library conference update: Chris and Dave brought handouts from the recent library conference they attended. Distribution of handouts for later discussion. Additional discussion of having a more streamlined library website for ease of patron use.
5. Meeting adjourn: Ann moved to adjourn the meeting, David seconded, all Trustees were in favor. The meeting adjourned 5:45pm.