

Lower Level Renovation Joint Fundraising Meeting
Library Trustees, Lower Level Renovation Committee, and Friends of the BFL
March 27, 2014
APPROVED

Present: Mark Leven (Trustee), Tom Ives (Trustee, LLRC), Rita Morrison (President, Friends of the BFL), Christine Carey (Friend of the BFL, LLRC), Paul Rizzi (LLRC), Paris Awalt (Trustee, LLRC), Eric Anderson (LLRC), Peter Bloomfield (LLRC)

Meeting called to order: 5:45 pm by Tom Ives.

Review of Minutes: The minutes from March 4th, 2014 LLRJF meeting were reviewed. Peter Bloomfield moved to accept them, Eric Anderson seconded, and the minutes were approved.

BFL Foundation: There has been no change in the Foundation's status - we are still awaiting 501(c)3 approval and there has been no Foundation meeting since the last LLRJF meeting.

Parking Committee update: Tom Ives and Mark Leven told the group that we are in compliance, and that we have more than the needed amount of spaces. They plan to go before the town zoning/planning board to confirm the spaces with the town. Rita Morrison noted that we may need some sort of parking sign indicating they can be used by the library. Bovie has already agreed to this.

Town meeting summary: Tom Ives reviewed briefly the events of the town meeting, noting the anxiety about the close vote. He stated that right now time will help us let the town calm down.

Revised cost estimates from H.L. Turner: Tom and Mark have already met with HL Turner (Bill Hickey and J. Daugherty) to address some of the concerns regarding money. Cobb Hill will give hard estimate to help us further define the costs. There are some in-kind cabinetry and other donations that will also help, so there is no change to current underlying plan. If HL Turner can't deliver, there are other firms that may be willing to step in.

2014 fundraising events discussion: the group is awaiting Ingrid White's input - she will be having a meeting this Sunday to work on coming up with ideas.

Updating time line: There is a group discussion about tentative dates for various stages of the fundraising campaign, using a tentative construction start date of the fall of 2015. Mark noted that this may be optimistic. Eric Anderson noted that this may put the library as having concurrent construction with the Public Safety building. The group decided on the following schedule:

5/1/14 - The end of phase I of the fundraising (the silent phase) - all initial calls to potential donors to be completed, with the understanding that there will be continuing contacts with donors throughout as needed.

6/6/14 (D-Day) - phase II planning done, meaning fundraising events have been selected, planning started. ? mailings in July?

10/18/14 library event - official turn over to public phase (phase II) with the library event.

Fall 2015 - begin construction of lower level.

At 6:10pm the meeting went into **Non-public session**, pursuant to RSA 91-A:3, II(c).

At 6:35pm the **public session** reconvened.

Eric Anderson moved to seal the non-public session minutes for 50 years. Tom Ives seconded, and all present approved.

There was no public comment.

Next meeting date: Wednesday, May 7th, 2014, at 5:30pm, at the **Town Municipal Building**.

Meeting adjourned: 6:45pm, motion by Tom, seconded by Eric.

Respectfully submitted,
Christine Carey