

Baker Free Library
Board of Trustees Meeting
March 9, 2016

Minutes

The meeting was called to order at 5:00 pm. Attending the meeting were Chris Carey, Ann Hoey, Peirce Hunter, and Library Director Lori Fisher. Tom Ives and David Withers were absent.

Draft Minutes from February 10, 2016 were reviewed. Chris moved that we approve the draft minutes of February 10, Ann seconded, and the motion passed with Peirce abstaining.

Treasurer's Report

- a) February 2016 general account: Ann moved to accept the February 2016 general account, Chris seconded and the motion passed.
- b) February 2016 RSA & Special Expenditures Reports: Chris moved to accept the February 2016 RSA & Special Expenditures Reports; Peirce seconded, and the motion passed.

Director's Report

- a) February 2016 stats: Circulation for February 2016 is on par with February 2015, and we are seeing an increase in program attendance, especially for adults and children. Teen programming will begin later this year. Lori also announced that she and the staff are working to arrange picture books into non-Dewey categories.
- b) Department Head meetings: The town is switching health plans for its employees, which will involve higher deductibles and health savings accounts. This will mean a reduction in the budgets of the town and the library.
- c) Staff professional development: Betsy will be attending the Primex Supervisors Academy session in Bretton Woods in April. Lori is unable to accompany her, but Betsy is all set with her project, which will involve marketing the library.

Old Business

- a) Meeting Room Agreement Revisions: Chris moved to accept the revisions, Peirce seconded and the motion passed.
- b) Town Meeting presentation: Lori shared Selectman Anderson's introduction to the warrant article. Ann will follow with a brief presentation.
- c) Director's job description: Lori will present this at the April meeting.

New Business

- a) Draft policy for community info slides: Ann moved to accept the BFL Indoor Digital Sign Policy, Peirce seconded and the motion passed.
- b) Proposal by Focus Automotive: Lori will discuss the proposal with the attorney and the BFL Foundation.
- c) Thank you note: Ann read the thank you note from the staff for the holiday luncheon.

The next regular meeting of the trustees is **April 20, 2016 at 5:00 p.m.** in the Welch Meeting Room at the Baker Free Library.

Respectfully submitted,
Ann Hoey