

Baker Free Library Monthly Trustees' Meeting
Wednesday, July 20, 2015 at 5:00 pm in the Library's Meeting Room

1. Call Meeting to Order: Ann Hoey called the meeting to order at 5:05 pm. Also in attendance were David Withers, Tom Ives, Chris Carey and Paris Awalt.
2. Review/Approve June 10, 2015 and June 25, 2015 draft minutes: Chris motioned to accept both sets of minutes as written, Tom seconded. All Trustees were in favor and the motion carried, with David in abstention for the June 10th minutes and Paris in abstention for the June 25th minutes.
3. Accept donation from the BFL Foundation for the Donor Tree and Plaques: Paris motioned to accept the sum of \$8,311.09 as donated by the BFL Foundation for the Donor Tree and Plaques, David seconded, all Trustees were in favor and the motion carried.
4. Review/Approve final invoices from Cobb Hill re Phase 1: Two final invoices were presented by Cobb Hill Construction, Inc. for work done during Phase 1 of the lower level renovation for a combined total of \$9,662.87. David motioned to request a combined invoice reflecting the two separate invoices, in addition to a more detailed summary of the charges listed on the invoices. Ann seconded the motion, all Trustees were in favor and the motion passed. Tom motioned to request the combined total monies from the Trustees for the Trust Fund, Paris seconded, all Trustees were in favor and the motion passed.
5. Review/approve invoice from Belanger re: land survey: An invoice for the completion of the land survey for the library land was submitted by JE Belanger Land Surveying for the sum of \$2, 800. The library now has an accurate survey of the library land. Tom has asked for a detailed drawing from the architect illustrating the proposed layout of the new south street stairs to confirm that the proposed stair location does not encroach upon the right of way. David motioned to request the funds to pay the invoice from the Baker Free Library Foundation, Ann seconded, all Trustees were in favor and the motion passed. Ann will submit a letter to the Baker Free Library Foundation requesting the invoice sum.
6. Parking Update: Tom and Ann plan to go to the Town of Bow zoning board on 7/21/15 at 7:00 pm to provide a status update.
7. Public Comment: None.
8. Adjourn: The meeting was adjourned at 5:35 pm.

The next upcoming REGULAR Trustee Meeting is Wednesday August 12, 2015 at 5:00 p.m. in the Library Meeting Room