

**Lower Level Renovation Joint Fundraising Meeting
Library Trustees, Lower Level Renovation Committee, and Friends of the BFL
In the Welch Meeting Room, the Baker Free Library
December 2nd, 2015
APPROVED**

Present: Christine Carey (Trustee, LLRC), Lori Fisher (Library Director), Colleen Haggerty (Foundation), Mark Leven (Foundation, LLRC), Paul Rizzi (Foundation, LLRC), Eric Anderson (Foundation, LLRC)

Meeting called to order: 7:10 pm by Mark Leven.

Review of Minutes: The minutes from the November 4th, 2015 LLRJC were reviewed. Colleen Haggerty moved to accept them, Mark Leven seconded, and the minutes were approved.

Foundation Board Report: Mark reported that the Foundation officers were confirmed for the upcoming year at last meeting. There was no change in positions. Also, Mark sent out 100 holiday cards in the name of the Foundation to individual and business donors. In terms of pledges and donations, we have some that have come in recently from the various Bow Times ads, which will get deposited. The wreath party itself brought in over \$3900, and we had a lot of good feedback on the event.

New Business: There is no new business.

PR Sub-committee Report: Lori reported that now we are making our big public push before the end of the year and the town meeting. We have to deliver the Bow Times inserts that Eric Anderson put together so well and under time pressure. Lori brought the inserts with the town maps so they can be distributed among the group for delivery ASAP. In terms of the upcoming Bow Times ad, we will be able to increase the donation thermometer amount to around \$212,000. We will thank the Bow Times/ Chuck Douglas for helping us with our fundraising by making the paper available to us.

Paul Rizzi asked what has come in so far from the Bow Times public campaign - Lori approximates about \$1000-\$1200. That is excluding the wreath party and other events.

Events Sub-committee Report: Colleen Haggerty reported that the wreath auction went really well, as reported earlier in the meeting. The Events Sub-committee met after the event to review and see if things needed to be changed for next year. They thought that maybe when assigning bidding numbers, they would print out stickers with the numbers on them, so there is no difficulty with legibility or someone writing someone else's number down. Also they thought to start the event a little earlier. The police chief and Betsy, who did all the food and wreaths, were given thank you gifts. She noted that there was babysitting but that very few children were there.

Public Comment: There was no public comment.

Meeting adjourned: at 7:50 pm.

The next meeting will be held **1/6/16 at 7pm** in the Welch Meeting Room of the library.
(DATE CHANGE TO 1/13/16)

Respectfully submitted,
Christine Carey